

Course Syllabus

1	Course title	Accounting Computer Applications
2	Course number	1602335
3	Credit hours	3
	Contact hours (theory, practical)	13 weeks (three hours per week) = 39 hours
4	Prerequisites/corequisites	1602333
5	Program title	Bachelor degree in Accounting
6	Program code	02
7	Awarding institution	University of Jordan
8	School	Business school
9	Department	Accounting
10	Course Level	third year
11	Year of study and semester (s)	Fall 2023/2024
12	Other department (s) involved in teaching the course	N/A
13	Main teaching Language	English
14	Delivery method	<input checked="" type="checkbox"/> Face to face learning <input checked="" type="checkbox"/> Blended <input type="checkbox"/> Online
15	Online platform(s)	<input checked="" type="checkbox"/> Moodle <input checked="" type="checkbox"/> Microsoft Teams (online) <input type="checkbox"/> Skype <input type="checkbox"/> Zoom <input type="checkbox"/> Others.....
16	Issuing/revision Date	5/9/2022

17 Course Coordinator:

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Contact hours: Mondays
and Wednesdays 10-2

18 Other instructors:

Office number:
Phone number:
Email:
Contact hours:

19 Course Description:

This Course Addresses the computerized application of a group of accounting Subjects that include financial statements analysis, Depreciation Methods, loan and bond amortization, preparation of budgets and budgeted financial statements, and present/future values and predicting costs using SAP Program.

20 Course aims and outcomes:

A- Aims:

This course aims to provide the students the computer accounting skills needed to plan, control, and make managerial decisions for an organization.

B- Student Learning Outcomes (SLOs) of this course:

Upon successful completion of this course, students will be able to:

SLO1- Be able to deal with Purchase cycle on SAP.

SLO2- Be able to deal with Sales cycle on SAP.

SLO3- Be able to deal with Inventory cycle on SAP.

SLO4- Be able to deal with Financial and banking cycle on SAP.

SLO5- Be able to deal with Assets cycle on SAP.

SLO6- Be able to deal with Financial Statement and Trial balance cycle on SAP.

SLO7- Be able to deal with Controls in the cycles on SAP.

SLO8- Be able to deal with Open and Closed Reports on SAP.

SLO9- Use ERP terms, Audit, behavior in decision making, planning and performance evaluation using SAP

C- Mapping the program learning outcomes to SLOs of this course:

SLOs of this course	SLO1	SLO2	SLO3	SLO4	SLO5	SLO6	SLO7	SLO8	SLO9
SLOs of the program									
1- Evaluate the accounting role in business organizations and society, and explain the main foundations in the primary areas of the accounting discipline from both a local and global perspectives.	X	X							
2- Work within teams across different accounting and management levels inside and outside the organization.				X	X				
3- Identify ethical issues in accounting context and critically discuss ethical reasoning to an accounting and business circumstances.	X							X	
4- Utilize applicable theories from accounting to research and analyze contemporary issues in accounting and relate fields where appropriate.						X			
5- Apply a range of mastered skills including; principles of scientific research in accounting, leadership and direction skills appropriate to the context of accounting, and prepare oral presentation to professional standards.			X				X		
6- Utilize critical thinking and problem solving to analyze business environment and provide relevant business alternatives.				X					X
7- Adhere to International Accounting Standards (IAS/IFRSs) to prepare financial statements for different business organizations, and inspect the financial statements based on International Standards on Auditing (ISAs).	X								
8- Adapt appropriate technologies and accounting techniques to collect and analyze information to conclude appropriate solutions for accounting problems.	X	X	X	X	X	X	X	X	X
9- Develop oral and written communication skills using appropriate technologies to elaborate accounting information and financial reports.	X			X					

21 Topic Outline and Schedule:

Week	Lecture	Topic and Course SLO	Teaching Methods*/platform	Evaluation Methods**	References
1	5 lectures	Purchase Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
2	5 lectures	Sales Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
3	5 Lectures	Inventory Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
4	5 lectures	Financial and banking Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications

5	5 lectures	Assets Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
6	5 lectures	Assets Cycle	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
7	5 lectures	Financial Statements, TB, and audit processes	Synchronous lecturing / online	-Mid-term Exam 30% -Quiz 30% -Final Exam 40%	SAP Applications
8		Final Exam			

- Teaching methods include: Synchronous lecturing/face to face and online via Microsoft teams.
- Evaluation methods include: Homework, Quiz, Exam, pre-lab quiz...etc

22 Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Period (Week)	Platform
Mid-Term Exam	30%	Sales + purchasing	Week 3	At Campus
Participation	0			Microsoft teams

Quiz	30%	Inventory + Assets	Week 5	Moodle
Final Exam	40%	Banking, FS, TB, and Audits	Week 7	At Campus

23 Course Requirements (e.g: students should have a computer, internet connection, webcam, account on a specific software/platform...etc):

Students should have a computer or a smartphone, and should also have internet connection, accounts on e-learning and Microsoft teams.

24 Course Policies:

A- Attendance policies: Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules. Moreover, the student must not be late when the class is begun as they must arrive on time for both campus and online lectures.

B- Absences from exams and submitting assignments on time: University regulations are applied to this course, regarding class attendance; punctuality, exam, makeup exams; absence with permission; penalties for cheating; and policies for assignment and projects. Students should be aware of all those in addition to other rules and regulations.

C- Health and safety procedures: All students must follow social distancing procedures in the classrooms which are issued by the university and committed in their class (campus) room and online room based on their timetable.

D- Honesty policy regarding cheating, plagiarism, misbehavior: Penalties for cheating; and policies for plagiarism and misbehavior will be applied case by case once needed. Students should be aware of all those in addition to other rules and regulations.

25 References:

A- Required book(s), assigned reading and audio-visuals:

SAP software according to the MOU with Skytech each student has username and Password

26 Additional Information

Required Exercises in each chapter:
Each cycle, the students required to do take HomeWorks.

Experts will provide 2-5 Hours as lectures or Multiple interactive forums with students.

Name of Course Coordinator: **Dr Omar Mowafi** Signature: **O.M** -----Date: **26/02/2023**

Head of Curriculum Committee/Department: ----- Signature: -----

Head of Department: Dr. Omar Mowafi.....Signature: O.M.....

Head of Curriculum Committee/Faculty: ----- Signature: -----

Dean: Prof, Raed Masadeh.....Signature: